



Murch LSAT Committee Meeting Minutes 10/18/24



Attendees: Mr. Cebrzynski, Emily Blake, Tara Souza, Dr. Eugene Branch, Allen Travitz, Stephanie Kay, Daniel Hayden, Rebecca Burton, Sam Fisk, Julia Simon, Kassi Chappell, Ali Register, Dena Kahn, Sarah Krauss, Coviece, Kolaka M.

Meeting began at 5:48 pm

- Emily sent along the agenda and posted links and information regarding enrollment on Basecamp prior to the meeting.
- Minutes from the prior LSAT meeting we voted upon and accepted.
- Principal Cebrzynski provided background information regarding enrollment projections and introduced it as the next task for the committee.
 - The enrollment projection for the current 24-25 SY was 661 and the actual enrollment is 658.
 - The enrollment projection from DCPS for the 25-26 SY will be 661 or higher.
 - With large increases in enrollment, more money will be budgeted to Murch by DCPS but based on inflation and salary increases, that may or may not correspond to higher spending power.
 - LSAT needs to look at the EL, SPED, and grade level enrollment data students over the prior 5-6 years and provide to Mr. C a projected enrollment number for SY 25-26 with evidence-based justifications for the projection. Show historical or local data to provide support for the projection.
 - By mid-November, we should receive DCPS enrollment projection.
 - Mr. C will also provide his enrollment projection to the committee to serve as the basis for our discussion.
 - Before our next meeting, review the links Emily put on Basecamp that are related to enrollment.
 - Respond to polling for supplemental meeting time to review enrollment information and prepare for regular November LSAT meeting.
 - Enrollment Q&A:
 - Concern was expressed about enrollment growth throughout the year and teachers, particularly specialists, having appropriate supplies and space for bigger classes.
 - Following questions about admission of students from the lottery, numbers and reasons for students withdrawing from Murch, and how many students come into school throughout the year, Mr. C explain the lottery process and how it most significantly affects preK, and said he will provide history of student movement into and away from Murch for the LSAT consideration.



- CSP Update
 - The Comprehensive School Plan (CSP) was finalized and submitted.
 - Mr. C will provide the final document to the LSAT committee and thanked the members for outstanding input.
 - DCPS will provide a 1-page summary of the plan for the school by Nov 1st.
 - Biggest task for implementation is progress monitoring toward achievement of goal of 90% of students scoring 3, 4,5 on CAPE.
 - DCPS is particularly targeting grades 1 and 4 to track growth. Murch, however, is targeting grades 1, 2, 3, and 4.
 - Work on minimizing chronic absenteeism is continuing and Murch Staff are already working with families with patterned absences so far this year and providing nonjudgemental support.
 - Teachers are continuing work with needs-based small groups but less of a focus than last year. Still aiming to maintain at least 15 minutes a day of small group work.
 - Reviewed assessment tools by grade: Dibels for grades K-2, IReady for grades 2-5
 - Implementation of the CSP is laid out at end of prior school year so that it can be immediately enacted in current school year.

- Budget
 - No budget information has been released yet for FY 26 (SY 25-26) but is expected beginning of November.
 - First public hearing about the budget should be in November.
 - Emily will send a poll out to set up forum dates to be in conversation with the Murch community re the budget and to set extra LSAT meetings in December and January for budget discussions.
 - First step for the committee is the enrollment projection.
 - Parent members of the LSAT will create a survey to gauge priorities from the parent community. Teacher members of the LSAT will do likewise to gauge priorities from faculty.
 - LSAT requested that Mr. C provide the committee with survey data from years past. Emily will help to provide that.
 - Committee is encourage to dig through postings on Basecamp for relevant information as every historical piece of data is on Basecamp.



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- Student and Family Engagement
 - Thank you to Ali for creating flyers to distribute. Ali will post flyers on Basecamp for committee to see
 - Ideas for Promoting Engagement:
 - Hybrid forums if possible
 - Having the option being in-person is important as face-to-face discussion is impactful
 - Emily will send another poll for setting forum dates
 - Kassi and Dr. Branch offered to attend some of the HAS Coffees on the Playground events as LSAT representatives
 - There is official space in Teacher Lounge for information posting as required by the union.
 - The history is that parents speak up proactively when there is an issue they feel is critical (e.g. class size) but otherwise parent feedback only comes when LSAT prompts it
 - LSAT has never really sat down with teachers so a meeting with teachers will be planned by Ms. Souza, Mr. C and Emily
 - Communications with parents and teachers should convey welcoming, encouraging tone and perhaps include teasers as to what LSAT is discussing to prime input
- Deandre Pettus
 - The LSAT team discussed. Numerous ideas to support the family and give opportunities for our school community to show support. In addition, the LSAT will work with Principal Cebrzynski and Ms. Miller in plans to create a memorial and space for our school community to grieve and come together.

Adjourned 7:36 pm